



**SMALL GRANTS FOR CONTINUING PROFESSIONAL DEVELOPMENT IN LIS  
The Association for Health Information and Libraries in Africa (AHILA) in  
Collaboration with the Norwegian Library Association, Section For Medicine and  
Health (SMH)**

**1. Objectives of the grant**

The purpose of the two grants is to enable an early to mid-career library and information science (LIS) professional and an LIS student from an AHILA member country to participate in an upcoming LIS professional event (e.g. meeting or conference) taking place before 31<sup>st</sup> December 2017.

**2. Funds Available**

There are two grants each of USD1200 which can be used toward the expenses involved in participating in a professional event (e.g. meeting or conference). These costs can include travel, accommodation and/or registration fee. One grant will be for a student and the other for a mid-career LIS professional.

**NB** the award may not be enough to cover all the expenses, therefore the applicant may need to source additional funds from elsewhere.

**3. Eligibility Criteria**

The applicant must be:

- a) A Library and Information Science student either in the 3<sup>rd</sup> year of their undergraduate course or Masters course, who has not attended an international event (e.g. meeting or conference) or workshop before. The student must be doing work, project or research in a health related field.
- OR
- b) A paid up member of AHILA through either individual or institutional membership or a national Library Association (attach proof to application). (Applicants using AHILA membership should include an email from the AHILA Treasurer confirming membership – [treasurer@ahila.org](mailto:treasurer@ahila.org)).
- c) Applicants should be LIS professionals below 35 years of age with five (5) years or less working experience.
- d) All applicants should be working or studying in a health science information or related field.
- e) The grant is open only to residents of Hinari eligible Sub Saharan African countries. (You are eligible if you belong to a group A or B country – check [online](#))

**N.B. Priority will be given to applicants who are going to present an original work or poster.**

**AHILA Executive Committee members are ineligible for these grants.**

## Application Instructions

- a. Application forms are available for downloading at [www.ahila.org](http://www.ahila.org) and also attached to this announcement. Any application which is not on the official form will not be considered.
- b. Applicants will have to provide a motivational statement indicating how attending the event (e.g. meeting or conference) will add value to their career, their organization and the user population that they serve (maximum 300 words)
- c. Candidates will also need to provide a letter of approval/permission from their head of institution expressing permission to attend the event (e.g. meeting or conference) or head of department confirming they are students. Students should also attach proof of their studentship e.g. admission letter, ID.
- d. Applications should be submitted to [executive@ahila.org](mailto:executive@ahila.org) on or before **Monday 7 August 2017**. Late entries will not be accepted.
- e. A copy of an abstract for paper or poster presentations previously prepared should be attached to the application
- f. An email confirming receipt of application will be sent
- g. The judges' decision is final and the successful applicants will be notified by **21 August 2017**.

## 2. Selection criteria

- a. Priority will be given to applicants who are going to present an original work or poster. This participation must be verifiable through official event (e.g. meeting or conference) documentation such as applicant name in the program.
- b. Priority will be given to applications that show leadership potential.

## 3. Information for the successful applicants

- i. A report of the participation at the event (e.g. meeting or conference), including a financial statement, receipts and photographs must be submitted no later than eight weeks after the event (e.g. meeting or conference).
- ii. The report will be published on the SMH and AHILA website.
- iii. If the participation grant is not used as agreed the winner is obliged to return the award to AHILA.

## 4. Timeline

Application deadline	07 August 2017
Winners notified by	21 August 2017
Submission of report	Not more than 8 weeks after the event (e.g. meeting or conference)

## 5. Contacts

For questions and queries please contact Chipo Msengezi Email: [editor@ahila.org](mailto:editor@ahila.org) , copied to [president@ahila.org](mailto:president@ahila.org) and [vice-president@ahila.org](mailto:vice-president@ahila.org), Telephone: +27126641836.

Download the [grant application form](#) below in Word version.



**GRANT APPLICATION  
 FORM**

**Please attach your abstract if you have presented a paper or poster previously**

Name	
Gender	
Country	
Organisation	
Address	
Telephone	
Email (Work)	
Email (Alternative)	
Current Job Title	

**Employment history  
 for 1 (b) LIS  
 Professionals**

**Starting with your present or most recent post, list in reverse order every employment and any significant experience in LIS.**

Country	Employing organisation	Position/Title	From (date)	To (date)	Contact person


Education History		
Name of the institution	Degrees/diplomas/certificates etc	Years of study from - to ( <i>date</i> )

Please write your motivation (Arial 12, single spacing) indicating how attending this

- your career,
- the user population that you serve,
- The AHILA community (300 words)